

Factory Audit



Goodada ID#:	395
Client Name:	XXXX
Seller Name:	XXXX
Inspector Name:	Jackson Sun
Location:	XXXX
Audit Date:	xx/xx/xxxx

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1.0 Audit Summary

Risk Assessment

Risk Level	Very High RISK	
	High RISK	
	Medium RISK	X
	Low RISK	

Please note that the Inspector Opinion should be used in conjunction with other information

Table 1-Audit Result

Inspection Result		
()	Pass AAA Grade Seller	Score of 100%-91% and 0 "No" responses to Critical Items
()	Pass AA Grade Seller	Score of 90%-81% and 0 "No" responses to Critical Items
(X)	Pass - A Grade Seller	Score of 80%-61% and 0 "No" responses to Critical Items
()	Fail	Score of 60% and below <or> 1 or more "No" responses to Critical items. Requires Corrective Action within 60 days
Total Score		
"No" Responses to Critical Items		
<p>* All Items marked with ## are critical items. A mark of "No" for any of these items will result in an immediate failure. Refer to Table 2 for audit point scoring evaluation.</p>		

Does the address match with the information provided by the customer	YES X	NO
If "NO" please explain		

Audit Comments

Client Requirement:

1. Our primary concern is that virgin Nylon 6 is used, and that the quality is maintained. We know little of their extrusion capabilities, and/or if they use an outside vendor(s).

Audit Findings

1. Yangzhong Fuda Insulated Electrical Co., Ltd (abbr: Yangzhong Fuda) is a manufacturer which registered in Yangzhong city and established on 23rd Jan, 2000.
2. Elma who is the sales person provided business license, export license etc certificate for verification
3. Elma provided the ISO 9001:2008 quality control system certificate for verification
4. Elma provided the raw material test report, measurement instrument test report etc for reference.

Please view the factory information as following:

- Machinery: plastic extrusion machinery -8 sets, blender-5sets, CNC machine-2 sets, ordinary lathe-2sets,
Lifting equipment-1 set
- Buildings & Conditions: 3 buildings
- Workers and Conditions: 60workers+30 sales
- Quality Control Systems: through the certification -ISO9001
- Records of transactions: Yangzhong Fuda provided purchasing contract, IQC inspection record, Raw material purchasing order, IPQC/FQA, inspection device for export sampling
- Communication Channels: Daily meeting is held
- Machinery: The machineryy in the factory are good.
- Buildings & Conditions: The plants and office buildings are good.
- Workers and Conditions: Working conditions in the new plant is good
- Quality Control Systems: N/A

- Records of transactions (Batch dates, Quality Checks, Worker Training, Raw Material deliver dates etc): N/A
- Communication Channels: Good.

Auditor Remarks

- The factory has passed ISO9001 certification.
- The documentation management work is not good.



2.0 Audit Scoring

Table 2-Audit Scoring

Sections	Total Points Applicable	Total Points Achieved
A. Employment and Labour Practices	6	6
B. Facilities & Working Environment	14	10
C. Quality Control System	14	12
D. Communication, Documentation Control	6	4
E. Handling of Complaints	3	0
F. Incoming Raw Materials Inspection	9	8
G. In-Process Quality Control	10	6
H. Finished Production Inspection	8	7
I. Finishing and Packaging	10	9
J. Non-Confirming/ Rejected Materials	6	6
Total Points Applicable	(A) 86	
Total Points Achieved		(B) 68
Audit Score	(B) / (A) x 100 =	79.07

3.0 Inspection Information

Audit Details

Supervisor:



Figure 1

Auditor:

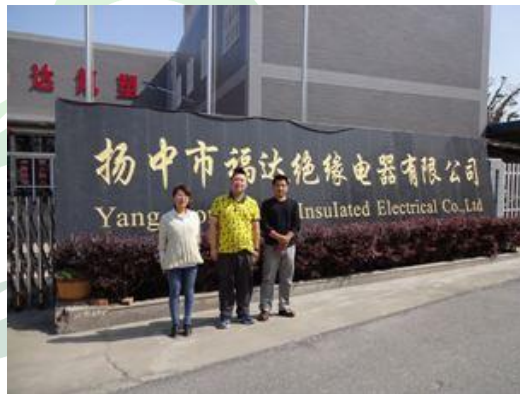


Figure 2-Company owners at the Factory

Inspection Location

Inspection location:

SanMao Town, Yangzhong city



Figure 3

4.0 Factory Background Information

4.1 Is the Factory selling Goods to Client?			
	Is this Factory Selling the goods to the Client?	YES	NO
		X	
	Is this Factory using its own Exporting license to export the goods to the Client?	YES	NO
		X	
4.2 Trading Company Details			
	Trading Company Name English	N/A	
	In the local language	N/A	
	Trading Company Business License Number?	N/A	
	Address on Business License	N/A	
	In the local language	N/A	
	Is this the same address as visited?	N/A N/A	
	If "No" what is the address visited.		
	Trading Company Export License Number	N/A	
	In local language	N/A	
	Bank Account Details	N/A	
	Year of Trading Company Foundation	N/A	
	Trading Company Agent Name English	N/A	
	Trading Company Agent Name in Local Language	N/A	

	Identity Card Number of Agent	N/A
4.3 Factory Details		
	Factory Name	Nan'an city Chenggong Construction Material Co., Ltd
	In Local Language	江苏扬中福达绝缘电器有限公司
	Factory Address	Yangzi East Road(Plate sand farm), SanMao Town, Yangzhong city Town ,Yangzhong City,JiangSu province, china
	In Local Language	扬中市三茅镇扬子东路（板沙农场）
	Phone	0511-88397066
	Fax	0511-88397067
	Website	http://ptfe-fuda.com
	E-mail address	fd-elma@ptfe-fuda.com
	Date of Foundation	3 rd Jan, 2000
	Date that Factory moved to current location	3 rd Jan, 2000
	Factory Business License Number	321182000014439
	Address on Business License	Yangzi East Road(Plate sand farm), SanMao Town, Yangzhong city
	In local Language	扬中市三茅镇扬子东路（板沙农场）
	Is this the same address as visited	Yes
	Export License Number	3200717425946

	Bank Account Details	Please view the details as attached photo
	What Trade Associations is the Factory a member of?	Alibaba e-commerce base
	Is this a Private or Public owned factory?	Private
4.4 Factory Owner Details		
	Factory Owner Name	Chen Fushou
	Factory Owner Name in Local Language	陈福寿
	Identity Card Number of Owner	Refused to provide
	Factory Sales Manager Name	Chen Fushou
	Factory Sales Manager Name in Local Language	陈福寿
	Identity Card Number of Sales Manager	Refused to provide
	Number of Years Trading	N/A
	Factory sales person Name	Chen Fushou
	Factory sales person name in Local Language	陈福寿

4.5 Language Details

	English Speaking Sales	2 persons
	English Writing Sales	2 persons
	English Speaking Technical	2 persons
	Total Number of Office Staff	10 persons
	Total number of Factory Workers	60 workers



4.6 Product Details			
	Main products Produced by Factory	Insulation products	
	Product 1 Name	Nylon class	
	Maximum Production Capacity	50MT per month	
	Product 2 Name	Four fluorine class	
	Maximum Production Capacity	30MT per month	
	Product 3 Name	Processing parts	
	Maximum Production Capacity	30MT per month	
	Product 4 Name	Insulation products	
	Maximum Production Capacity	Nylon class	
	Product 5 Name		
	Maximum Production Capacity		
4.7 Market Sales Details			
	Domestic Market Sales (%)	60	%
	Export Market Sales (%)	40	%
	Countries Exported to	European country, USA, Korean, Vietnam, Indonesia etc	
	No of Containers exported (last 12 months)	500 containers	
	Can the Factory Provide Evidence?	YES	NO
			X
	No of New International Clients last 12months	10	
	Can the Factory Provide Evidence?	YES	NO
			X
4.8 Annual Turnover			
	Annual Turnover for the	[2013] 10, 000, 000 [US\$	
	Past 3 years (according to Factory)	[2012] Refused to provide [US\$	
		[2011] Refused to provide [US\$	
	Can the Factory Provide Evidence?	YES	NO
			X

4.9 Software Details			
	Computer	12 units in office	
		YES	NO
	Digital Camera	X	
	Internet	X	
	Scanner	X	
	English speaker	X	
	Video Meeting Facilities	X	
4.10 Other Information			
	Other Information		
		Guangzhou fair //Germany fair /shanghai fair	

5.0 Audit Questionnaire

5.1 QUALITY CONTROL FAILURE COST	Yes	No
Is there a quality manual running in the company meeting Quality Assurance Systems such as ISO 90001?	X	
Will the supplier sign a contract to pay the cost of amendment, reparation or re-testing the product or part in case any defective appears?	X	
Will the supplier pay for the sorting fees at the client's facility in event non-conforming parts are found?	X	
Will the supplier pay the cost to rework the non-conforming parts if they can be repaired?	X	
If parts are rejected at the client's facility, will the supplier replace the pieces with an equal quantity on a Free of Charge basis?	X	
Will the supplier pay for the cost of a rejected assembly if it fails due to the non-conforming quality of the part purchased from the supplier?	X	
5.2 PRODUCT TESTING	Yes	No
Will the supplier pay for independent tests of initial samples?		X
Will the supplier pay transportation costs to deliver samples to independent test facility?	X	
Can the Supplier provide evidence/reports showing the product produced has met the Clients test requirements?	X	
Will the supplier pay for independent checks of samples of the clients order?	X	X
Will the supplier pay for independent re-checks of samples of the clients order?	X	
5.3 COSTUMER COMPLAINTS	Yes	No
Does the supplier have a written procedure to address client complaints		X
Does the supplier have a written record of client complaints		X

5.4 PRODUCT FAILURE COSTS	Yes	No
Will the supplier pay the shipment costs if it is agreed to return reject parts to China?	X	
If the parts are not to be returned to China, will the supplier pay the cost to dispose of the material?	X	
Will the supplier pay air freight cost if the client needs the replacement parts urgently due to rejections?	X	
Will the supplier pay Land freight Cost if the client needs the replacement parts urgently due to rejections?	X	
If the landed product fails to meet the client's specifications, will the supplier pay to air freight for replacement or spare parts?	X	X
If the landed product fails to meet the client's specifications, will the supplier pay Land freight for Replacement or spare parts?	X	X
Will the supplier pay for costs of re-loading or re-packing parts, if the supplier's standard packaging collapses or breaks during transportation and cannot be unloaded/stored in the usual way?	X	
5.5 ON TIME DELIVERY	Yes	No
Does the supplier have a written procedure to monitor of On Time Delivery for all clients?		X
Will the supplier pay for the air freight of production parts if the parts are urgently required due to the supplier's failure to meet the agreed shipment date?	X	
Will the supplier compensate the Client for the cost of stopping or pausing the client's assembly line or operation due to the supplier's failure to meet the agreed shipment date?	X	

6.0 Audit Inspection Details

6.1 Employment and Labour Practices		Yes	No	N/A
1	Are the legal and established Minimum Age Regulations being met?	X		
2	Is the wage and benefit structures consistent with the laws and regulations of the industry in question?	X		
3	Is the applicable government and industry standards for occupational health and safety being met?	X		
4	If there is a legal limit of the number of weekly work hours for employees, are they being followed?	X		
5	If there is a legal limit on the number of overtime hours per week, are they being followed?	X		
6	Does the Factory comply with the prohibition of forced or compulsory labour?	X		
Ratings (Score 1 point for each marked yes)		Total:	6/6	
Any of the above are considered critical items. Any "No" responses in these categories will be designated an Audit Failure				

Item No	Comments
1	
2	
3	
4	
5	
6	

6.2 Facilities & Working Environment		Yes	No
1	Is the plant layout generally acceptable to manufacture the goods required?	X	
2	Is the working areas clean with no obstructions?	X	
3	Is there suitable lighting and ventilation for proper production?	X	
4	Is there a written machine maintenance schedule?		X
5	Does the factory possess a strong maintenance team to back up production?	X	
6	Does each machine have a maintenance record hung on it?		X
7	Is there a time card recording machine?		X
8	Are the aisles, stairways and exits kept clear at all times?	X	
9	Are workers wearing uniforms before entering onto the production floor?	X	
10	Are workers required to change working shoes before entering onto the production floor?	X	
11	Is there at least 1 well stocked Medial first Aid kit on every Factory floor?		X
12	Is the production floor a smoke Free zone? Is there separate smoking and non-smoking staff areas (Yes applies only for both).	X	
13	Is there a "No Food No Drink" policy at employees work stations? Is there designated areas where food and drink can be taken (Only tick yes of both apply)	X	
14	If the factory provides meals – Are the kitchens safe and hygienically clean?	X	
Ratings (Score 1 point for each marked yes)		Total:	11 /14

Item No	Comments

6.3 Quality Control System		Yes	No
1	Is the factory operating a formal internal quality control process on its products, with a QC manual and/or handbook being available?	X	
2	Is the separate team of QC Inspection staff from the actual staff manufacturing the product?	X	
3	Are there adequate internal training programs provided for all quality control personal?	X	
4	Is there traceable QC Inspection training records?	X	
5	Does the factory use International, national, client or its own approved standards to perform in-house quality control?	X	
6	Are there records for view of the QC testing/ inspections from previous production?	X	
7	Does the factory keep records of production batches that it produces?	X	X
8	Does the Factory retain samples from each batch of product that it produces?	X	X
9	Does the factory cross link their batch number with raw materials used suppliers batch number?	X	
10	Is there a suitable number of QC staff to conduct the QC inspections?	X	
11	Do detailed QC reports reflect that the products are to be properly checked beforehand?	X	
12	Is there adequate QC supervision on all production shifts?	X	
13	Is the QC manager authorised to stop production when serious quality problems are detected?	X	
14	Does the factory have relevant international or national quality standards related to the business e.g. ISO9000?	X	
Ratings (Score 1 point for each marked yes)		Total:	12 /14

Item No	Comments

6.4 Communication, Documentation Control		Yes	No
1	Do Key factory management and staff speak and write English?		X
2	Is there a formal and adequate system for receiving purchase orders, tooling and equipment?	X	
3	Are product drawings and specifications filed chronologically and are easily accessible?	X	
4	Are there notices showing Factory Rules and Workers rights displayed on Workers Notice boards?		X
5	Are records kept for daily output per section?	X	
6	Does the factory ensure that its client's information and technical information is kept private and confidential?	X	
Ratings (Score 1 point for each marked yes)		Total:	4 /6

Item No	Comments

6.5 Handling of Complaints		Yes	No
1	Is the factory operating a formalised and documented complaints process?		X
2	Is documented evidence of handling of complaints records?		X
3	Do records prove that corrective and preventative actions were executed to eliminate the cause of the complaint		X
Ratings (Score 1 point for each marked yes)		Total:	X /3

Item No	Comments

6.6 Incoming Raw Materials Inspection		Yes	No
1	Is the Factory operating an incoming Raw Material check?	X	
2	Does the Factory have specialised instruments to check the Raw Materials?	X	
3	Are the Raw Materials properly labelled, stored and have lot reference numbers?	X	
4	Does the factory have its own laboratory?	X	
5	If raw materials require inspection before entering production, are they properly inspected and are the records traceable?	X	
6	Are faulty Raw materials kept separated in a separate location?	X	
7	Are there adequate written inspection instructions available as guidelines to the inspectors?	X	
8	Is the production lots numbers of the incoming stock recorded?	X	X
9	Is the raw material tested internally or externally in order to verify that they conform the criteria claimed	X	
Ratings (Score 1 point for each marked yes)		Total:	8/9

Item No	Comments

6.7 In-Process Quality Control		Yes	No
1	Are Raw Materials properly placed into suitable containers/ boxes?	X	
2	Are workers wearing protective clothing while they are operating machinery?	X	
3	Is quality control monitoring of the product to meet the quality requirements?	X	
4	Is the QC monitoring reports stored and filed?	X	
5	Are rejected lots clearly identified and segregated from accepted lots?	X	
6	Are there adequate, clearly written criteria/ instructions available for inspectors to follow?		X
7	Are there adequate approved samples available in open areas for inspectors or workers to use as a guideline?		X
8	Do QC staff at all stages of the inspection have name or number stickers so that their work can be traced back?		X
9	Is there any detailed QC reports to show the quality status of each inspection batch?	X	X
10	Is the inspection defects charted, analysed and monitored to improve the problems encountered?	X	
Ratings (Score 1 point for each marked yes)		Total:	6 /10

Item No	Comments

6.8 Finished Production Inspection		Yes	No
1	Does the factory QC perform any internal final inspection on finished products?	X	
2	Are international, client or other approved standards used for finished Production inspection?	X	
3	Are there written formal inspection reports and are they properly filed and traceable to review quality of products	X	
4	Are customer drawings/ specifications readily available for the QC Inspectors to use?	X	
5	Are product measurements and dimensions assessed during final inspection?	X	
6	Is the sampling size of products for the final inspection adequate enough to show the confidence of quality products?	X	
7	Are shipments only authorized after the product has achieved a passed inspection report?	X	
8	If sub-contracts are used, does the manufacturer send out its QC Inspectors to the sub-contractors site to monitor the quality? Are there records to verify this?		X
Ratings (Score 1 point for each marked yes)		Total:	7/8

Item No	Comments

6.9 Finishing and Packaging		Yes	No
1	Is the packaging area tidy and clean?	X	
2	Is there packing instructions available for review		X
3	Are there adequate controls to prevent any defective or rejected products from being packed into master cartons?	X	
4	Are semi-finished products well segregated from the final finished products in the packing area?	X	
5	Are approved finished products packed immediately in order to avoid dust and dirt? If no, are they properly stored and protected?	X	
6	Do workers wear protective gloves, hats/ caps when necessary?	X	
7	Are weighing machines used to check the actual weight of the cartons?	X	
8	Are barcode scanners used to verify the barcode stickers on the packages?	X	
9	Are packed master cartons well stored in a covered area or a good shelter to keep from sunshine and to avoid being flooded or rained on?	X	
10	Are finished cartons placed on pallets in order to keep them off the floor?	X	
Ratings (Score 1 point for each marked yes)		Total:	9/10

Item No	Comments

6.10 Non-Confirming/ Rejected Materials		Yes	No
1	Is non-conforming material properly segregated at all stages?	X	
2	Is non-conforming material sufficiently identified?	X	
3	Are adequate records maintained to show the status of such non-conforming materials?	X	
4	Do records show that reworked parts/ materials have been re-inspected to comply with standards?	X	
5	Does the Factory provide guarantees that rejected products will not go onto the market for resale?	X	
6	If reclaimed materials are used, are there adequate identifications and inspections of these products?	X	
Ratings (Score 1 point for each marked yes)		Total:	6 /6

Item No	Comment

7.0 Photos of Factory License Information



Figure 4-Business License



Figure 5-Tax Certificate of YangZhong Fuda

对外贸易经营者备案登记表

备案登记编号: 00805443 进出口企业代码: 3300717423988

经营者中文名称	温州威福比电器有限公司		
经营者英文名称	Wenzhou Fubei Insulator Electric Appliance CO., LTD		
组织机构代码	717423988	经营者类型 (由备案登记机关填写)	私营有限责任公司
住所	温州市平阳县平阳县(鳌江镇)		
经营场所(中文)	温州市平阳县平阳县(鳌江镇)		
经营场所(英文)	Wenzhou Pingyang County Pingyang County (Aojiang Town)		
联系电话	0511-88331887	联系传真	0511-88331887
邮政编码	325000	电子邮箱	chenyanjun@126.com
工商登记注册日期	2000-1-1	工商登记注册号	331182000011888

依法办理工商登记的企业还需填写以下内容

企业法定代表人姓名	张福寿	有效证件号	331182000011888
注册资金	三万元	(折美元)	

依法办理工商登记的外国(地区)企业或个体工商户(独资经营者)还需填写以下内容

企业法定代表人 个体工商户负责人姓名		有效证件号	
企业资产/个人财产		(折美元)	

备注

填表前请认真阅读背面的承诺,并由企业法定代表人或个体工商户负责人签字、盖章。

备案登记机关
签章
年 月 日

Figure 6-Factory Export License Information

DID NOT PROVIDE

Figure 7-Organisation Code Certification

DID NOT PROVIDE

Figure 8-Bank Account Information

COMMENT: Company did not provide any details of above

8.0 Photos of Individuals



Figure 9-Elma Wang



Figure 10-Mr Wang and Mr Chen with our inspector



Figure 11

COMMENT:

9.0 Photos of Quality Control Certificates



Figure 12-Quality Certificate #1

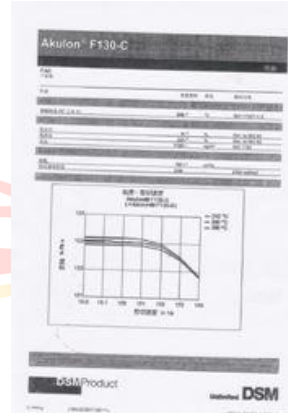


Figure 13-Quality Certificate #2

DID NOT PROVIDE

Figure 14-Quality Certificate #3

COMMENT:

10.0 Photos of Exporting Records

<p>DID NOT PROVIDE</p> <p>Figure 15</p>	<p>DID NOT PROVIDE</p> <p>Figure 16</p>	<p>DID NOT PROVIDE</p> <p>Figure 17</p>
<p>COMMENT: Company had no proof of exporting records</p>		

11.0 Photos of Tax Records

<p>DID NOT PROVIDE</p> <p>Figure 18</p>	<p>DID NOT PROVIDE</p> <p>Figure 19</p>	<p>DID NOT PROVIDE</p> <p>Figure 20</p>
<p>COMMENT: Company had no proof of Tax records</p>		

12.0 Outside Factory Photos



Figure 21



Figure 22

Figure 23

COMMENT: Images above show our inspector with some of the company directors outside the factory

13.0 Workshop and Warehouse Photos



Figure 24



Figure 25



Figure 26



Figure 27



Figure 28

Figure 29

COMMENT: The factory has a very clean environment, with a good processing layout.

14.0 Offices Photos



Figure 30



Figure 31



Figure 32

COMMENT: The offices are very clean and well equipped to handle clerical matters.

15.0 Machinery Photos



Figure 33



Figure 34



Figure 35



Figure 36



Figure 37



Figure 38



Figure 39



Figure 40



Figure 41

COMMENT: Machinery is very clean and all machines were operating during inspection.

16.0 Laboratory Photos

<p>DID NOT PROVIDE</p> <p>Figure 42</p>	<p>DID NOT PROVIDE</p> <p>Figure 43</p>	<p>DID NOT PROVIDE</p> <p>Figure 44</p>
<p>COMMENT: The company does not have a laboratory but does have a quality control room to test samples.</p>		

17.0 Photos of Products



Figure 45



Figure 46



Figure 47



Figure 48



Figure 49

Figure 50

COMMENT: Images above show the variation in products manufactured by the company.

END OF REPORT

Disclaimer Note:

1. This report reflects our findings at the time and the place of inspection based on random samples selected.
2. This inspection was carried out to the best of our knowledge and abilities, and our responsibility is limited to the exercise of reasonable one.
3. This report does not relieve the sellers from their contractual obligations nor does it prejudice buyer's right for compensation for any apparent and/or hidden defects not detected during our inspection or occurring thereafter.
4. Our services are subject to the General Conditions of Service of TCI China Inspections, which is shown at our website and can be sent to you upon written request.

Quality Control Inspection Reports



*"It's always better to find a fault at the factory floor and
not at your door"*